



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Laxman Prasad Baidh Government Girls College, Bemetara, Chhattisgarh
• Name of the Head of the institution	Dr. Debashish Dey
• Designation	Principal (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9424128570
• Mobile No:	9424128570
• Registered e-mail	ggcbemetara@gmail.com
• Alternate e-mail	iqaclpbggcbemetara@gmail.com
• Address	Principal, Laxman Prasad Baidh Government Girls College Bemetara, Sirwabandha Road, Ward No. 21, Kabir Kuti Bemetara
• City/Town	Bemetara
• State/UT	Chhattisgarh
• Pin Code	491335
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women

• Location	Urban				
• Financial Status	Grants-in aid				
• Name of the Affiliating University	Hemchand Yadav University Durg				
• Name of the IQAC Coordinator	Dr. Tikendra Kumar Verma				
• Phone No.					
• Alternate phone No.					
• Mobile	9977888939				
• IQAC e-mail address	iqaclpbggcbemetara@gmail.com				
• Alternate e-mail address	ggcbemetara@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://lpbggcbemetara.in/Content/170_51_ssr%20report%20lpbggcolleg e.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.89	2022	03/05/2022	02/05/2027
6.Date of Establishment of IQAC			19/06/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Government	2021/ 365 days	20963589
Institution	Stationary for ST/SC Students	State Government	2021/ 365 days	58450
Institution	Books	State Government	2021/ 365 days	Nil
Institution	Furniture	State Government	2021/ 365 days	300000
Institution	Information Technology	State Government	2021/ 365 days	4400
Institution	Others	State Government	2021/ 365 days	1053500

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	

Online classes and discussions among the students were held to improve the quality of education during the Covid-19 pandemic.	
Completed the All India Survey of Higher Education (AISHE) as required by 'The Ministry of Human Resource Development Department Higher Education New Delhi'.	
Greenboard established in the classrooms for better visibility and learning.	
NAAC First cycle preparation.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Student support and Progression	Career guidance class organized for students to provide educational job and competitive exams preparation.
Effective Curriculum Delivery	During a certain period of current academic year (during Covid-19 pandemic) online classes were taken by Google Meet. Students and teachers both were motivated towards ICT based teaching-learning methods.
Extension activities	Cleanliness program, mask distribution, SVEEP activities, Red Cross activities and Covid-19 Vaccination awareness program has been organized in neighborhood communities as well as in the institution.
Extracurricular activities	National Service Scheme (NSS) seven days camp organized and Sports activities has been done in the institution.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	24/12/2022

15. Multidisciplinary / interdisciplinary

- In order to provide holistic academic growth among student, Multidisciplinary / Interdisciplinary curriculum has become imperative, which gives freedom to the students to choose their preferred options from the range of programs offered by the Institution.
- This college is governed by the Department of Higher Education, Government of Chhattisgarh and affiliated to Hemchand University Durg (CG.) that is a state university.
- Introducing the Multidisciplinary Education and Research system is the need to start up incubation center, technological development center, industry-academia linkages are the real analysis to attain quality education.
- A roadmap to implement NEP-2020 has been declared by the Department of Higher Education, Government of Chhattisgarh and guidelines to introduce Multidisciplinary / Interdisciplinary curriculum is being prepared by the University concern as in form of ordinance that is awaited.
- The college is under preparation of all around facilities to implement NEP-2020 as direction given by the Department of Higher Education, Government of Chhattisgarh and ready to overcome the challenges whenever opportunity arises.

16. Academic bank of credits (ABC):

- The institution preparedness in implementation of Academic bank of credits (ABC) depends upon the guidelines of the affiliated university and the Higher Education Department, Government of Chhattisgarh.
- For this purpose, a centralized database along with database of the college is to be established for digitally storage the academic credit earned by the students through various courses under different programs, so that the credit earned by the students previously could be forwarded when the student enters into the program again.
- The guidelines to establish the Academic bank of credits and

create the centralized database are being processed by the University.

17.Skill development:

- Various skilled based courses and project work have been implemented as designed by affiliating university in different Programs.
- The focus is towards integrated value based knowledge acquisition and upgrading human skill towards creating a new league of employable youth. In order to facilitate skill development, skill based project work has been introduced.
- Proper synergy is the need to develop interrelationship between skill development and industry, to introduce job oriented courses with mainstream education that earned credits in phased manner. For which, proper laboratories should be set up in the college and such work has already been started in the college itself.
- Under the employability of student in skill courses, the college has already been implemented and going to introduce various courses such as Soft Skill & Personality Development.
- The institutional preparedness reflects clearly as the MoU with various organizations have been made by this College and recommended for establishment of Industrial collaborations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The preservation and promotion of Indian cultural wealth must be considered a high priority for the country as it is truly important for the nation and its cultural identity as for its economy.
- In this regard, appropriate integration of the Indian knowledge system particularly teaching in Indian languages is important.
- In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum have to be added like literary activities etc. and through discussions/ interactions /symposiums etc in local languages.
- Irrespective of what the subject / courses are, communication adopted by the faculties as well as office staffs in Hindi and regional language along with English.
- Different departments like Sociology, Political Science, Literature etc and faculty members have also promote regional Chhattisgarhi cuisines in order to facilitate cultural activities and self employment ventures.
- In this reference, the college is looking forward to adopt

guidelines given by the university from time to time.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- LOCF (Learning Outcome based Curriculum) aims to bring about uniformity in syllabus for all programs in all affiliated colleges of University of Chhattisgarh.
- Variety of approaches in teaching Learning process like lectures, seminars, tutorials/ workshop / practical and project based learning field work, technology enabled learning internship and apprenticeship and research work is suggested.
- The student learning outcome should be defined in terms of knowledge skills understanding values employability.
- As per the guidelines of LOCF provided by UGC the entire Courses have been prepared by the Central Board of Studies of the State of Chhattisgarh and the college is waiting to implement as directed by the University concerned.

20.Distance education/online education:

- This institution is already prepared to conduct online education, whereas especially during COVID-19 pandemic situations the teaching learning process been performed through different online modes using various apps, whatsapp and online portal provided by the Higher Education Department, Government of Chhattisgarh.
- The college campus is wifi enabled with digitally interactive panels installed in classrooms and hence no hindrance /obstacle in online education.
- Even slight relaxation in COVID-19 pandemic situation and accordingly visit of students and faculty members to college from different distant areas, helping them to study e-content for all subjects in all UG classes
- This institution is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges.

Extended Profile

1.Programme

1.1 04

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **763**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **697**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **262**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **12**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **12**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	04
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	763
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	697
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	262
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File

3.2	12
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	1327563
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	12
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented Process and following are the steps:-

1. The curriculum of our institute is designed by Hemchand Yadav University, Durg.
2. Academic calendar of college schedules according to university and HED.
3. Time-table is prepared by the Time table committee priors to the commencement of academicsession and accordingly theory and practical classes are conducted keeping in mind of universityannual exam. The Time table displayed on notice board and on college website as well.
4. Each faculty making the lesson plan and maintaining the teaching diary each day of coveredsyllabus in the class and

the diary is evaluated by the Principal.

5. Apart from classroom teaching, it is mandatory to work on environmental projects in any one year at the undergraduate level for three years.
6. The college library provides students essential study material for their annual examinations and competitive examinations as well.
7. Internal examination like unit tests, model tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum.
8. Feedback on curriculum is obtained from students and stake holders.
9. IQAC of college has taken effective steps for curriculum delivery. ICT enabled classrooms with projectors and foldable screens.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the examination schedule of the affiliated Hemchand Yadav University the college adjusts its academic calendar and syllabus for internal exams. The academic Calendar is prepared well in advance of next academic session. The academic calendar displays on notice board for reference of the student and staff. it is also uploaded on College Website and also in library for information of the student and stakeholders.

The Course completion targets, teacher's daily diary are checked by the principal time to time. The teacher himself prepares the teaching plan and conducts unit tests after completion of the

unit. The College follows affiliated university and its own academic calendar, co-conducting internal examination in a systematic manner.

Continuous Internal Evaluation of the Student is made by conducting unit tests, quaterly tests, half yearly test and model exam.

The following are the important aspects of the academic Calendar:

1. Date of admission;
2. Commencement of teaching;
3. Dates of Unit test;
4. Dates of Model exam;
5. Dates of Practical exam;
6. Dates of extracurricular activities, for Example: Student's union/Sports/NSS/Cultural Programs etc.
7. List of holidays and working days;
8. Duties of teachers, etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development D. Any 1 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has integrated cross-cutting issues in various courses, such equitable subjects. Details are given below-

Gender sensitization

- In BA course Political Science - topics of Human power & Politics and feminism theory & politics are included in the course which sensitize them.

Human Values

- In BA course sociology - topics of social interest and social concerns are included in the course .
- In B Com course offers fundamentals of entrepreneurship.
- In English foundation course offers contemporary India women's and Empowerment.

Environmental consciousness

- At undergraduate levels (B.A., B.Sc., B.Com.)- Environmental Studies is a compulsory paper, in the first year.The paper deals with environmental issues, like a threat to the environment, global warming, climate change, biodiversity, and sustainable development etc.
- In B. A. program Economics - Environmental economics,
- In B.Sc. (Bio) program Botany:- Ecology

Professional Ethics.

- In B.Com. Program offers Auditing and corporate governance and Human Resource Management.
- The college also imparts professional ethics and human values through creating legal Awareness etc.
- In B.Sc. (Bio) program Zoology:- Principles of Ecology.

Enrichment Through various co-curricular activities :-

- Our college organize programs like debate and discussions, Rangoli competitions, poster competitions, quiz competitions and etc. to enrich the students with ethics, gender equality, human rights and sensitivity to environmental concern.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lpbggcbemetara.in/Content/178_47_1.4.1.%20&%201.4.2.%20Feedback%20of%20students%20and%20Teachers.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

900

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

697

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution holds that every student can learn because every student possesses a variety of skills that are constantly developing across all learning domains. After the admission college adopts a process to identify the slow and advance learners among students as per their response in the unit test and also on the basis of previous year percentage.

ADVANCED LEARNERS:

The advanced learners are encouraged to be creative, make references, help slow learners in preparing notes and assist them in their studies. They are motivated to participate in the competitions held at College, University, State and National levels. The advance learners are encouraged by referring them different text books, journals and motivating them to participate in competitive exams, presentations and Quiz. Special books are provided to advanced learner to prepare for competitive exams. Students are given the guidance to excel in the competitive/entrance exam like PSC, VYAPAM, and other state and central level exam.

SLOW LEARNERS:

The institution gives special attention to slow learners, the topics are explained in simple language and they are made to practice again and again. The library provides more than 2 books and some students got 5 books at a time from the library.

File Description	Documents
Link for additional Information	http://lpbggcbemetara.in/index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
763	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways such as:-

Project methods: Students in a project method environment should be allowed to explore and experience their environment through their senses and, in a sense, direct their own learning by their individual interests.

Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Quizzing and Debates: Time to time debate, quiz, seminars are held on the relevant topics which is very helpful for all round development of students.

Leadership skills: To inculcate leadership skill or quality in students every year students of UG classes are nominated as president, Vice-president, Secretaries and Joint-Secretaries of various councils of the college. It promotes critical thinking and creativity.

Group Learning Method: Group Learning method is now being adopted through whats-app grou. Students share the information to each other.

Black-board presentation: In this method, each student is given a certain question and student has to solve this problem in the blackboard. This method's are applied in Physics, Mathematics and Chemistry.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled

class rooms and Smart Class rooms with projectors and foldable screens, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/181_47_2.3.1.%20Teaching-%20Learning%20Process.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technologies (ICT) can impact student learning, when teachers are digitally literate and understand how to integrate it into curriculum. Our institution use a diverse set of ICT tools to communicate, create, disseminate, store and manage information. ICT helps teachers to interacts with students and improves teaching-learning process. The Teaching staffs are advised and insisted upon to learn the use of ICT tools like Internet, Smart phones, PC Tablets, PC Laptops, PC Desktop, Projectors, Emailing attachments, WhatsApp etc for sharing lecture notes, study material, web links of e-articles, e-books, etc with the students.

ICT based facilities provided by the institution to students for teaching-learning purposes are as follows:-

1. Students are provided with openly and easily accessible free Wi-Fi with 4G speed within college building.
2. Smart classrooms are equipped with projectors with fixed and foldable screens.
3. Teaching staffs are used to with the using of ICT enable tools in the institutional campus.
4. Whats-app groups and other social media platform are used for sharing important notes, question papers, lecture videos etc. and also helpful in keeping in touch with students and as well as with teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lpbggcbemetara.in/Content/82_82_2.3_2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. Head of the institution, IQAC and Examination committee work for a transparent evaluation system. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. The academic calendar is distributed to the teacher at the first meeting at the beginning of the academic year For transparent internal assessment the college takes unit tests, quaterly exam and half yearly exam of the students. The method of internal assessment is communicated to students by faculty member's to students. After internal examination performance are evaluated in the meeting. The students who are having poor performance are given extra class conduct by the subject teacher and separately class test are conducted frequently to understand their progress in the topics. The Advanced and slow learners are ranked by this mechanism of transparent internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/185_47_2.5.1.%20Mechanism%20of%20internal%20assesment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the academic year like unit tests, quarterly exam, half yearly exam etc. The answer sheets of the internal examination are delivered to the students and discussed with them and if there is any complaint regarding the evaluation, the same is re-examined. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. so as to assure them that no favoritism has come into development, they also check their total score and fair evaluation of their answers.

File Description	Documents
Any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/186_47_2.5.2..pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students and teachers are thoroughly updated about the program and course outcomes through college website. Each and every program offered by the College is displayed on the website. After completion of the admission process, the syllabus and curriculum are provided to the students:

1. Program outcomes of Bachelor of Science

- PO1. Understand the methods of science.
- PO2. Apply appropriate methods to solve the problem.

- PO3. Articulate the relationship between different branches of science.

2. Program outcomes of Bachelor of Commerce

- PO1. To apply basic mathematical and statistical skills: mathematical operations and statistical skills necessary.
- PO2. Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation, economical and commercial law to various areas of economy and practices.
- PO3. Consumer Movement: Make people aware about consumer movement, rights & duties, laws relating to consumers.
- PO4. Analysis of Organizational problems: Understand the balance between real and sustainable economical development.

3. Program outcomes of Bachelor of Arts

- PO1. Knowledge and understanding of arts field.
- PO2. Reading and writing skills: Students will develop an awareness and confidence in their own voice as a writer.
- PO3. Critical Approaches: Students will develop an ability to read works of literary and cultural criticism.
- PO4 . Environment Awareness

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO_PSO%20&%20CO_20230113_0001.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way so as to give enough weightage to each of the specific learning outcomes. Provision of a favorable learning environment, proper implication of curriculum and effective evaluation system ensures the attainment of the specified learning outcomes. At the beginning of every year, the subject teacher convey course objective at the introductory part of respective subject. The copy of the syllabi are circulated in each and every class at the commence of the session. The student can download the syllabus from the website of Hemchand Yadav university through

following link: <http://www.durguniversity.in>

The college collects data on students learning outcomes in different ways mentioned below:

1. Unit tests;
2. Quizzes;
3. Model exam;
4. Student feedback in prescribed format;
5. University examination result;
6. Involvement in curricular and extra-curricular activities;
7. Field/Project work for environmental studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,_PSO%20&%20CO_20230113_0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://lpbggcbemetara.in/Content/184_116_2_6.3.1..pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://lpbggcbemetara.in/Content/199_118_Students%20satisfaction%20survey%20FEEDBACK%20FORM%20FOR%20UG.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution LAXMAN PRASAD BAIDH GOVT. GIRLS COLLEGE, BEMETARA organizes and participates in various extension activities to sensitize students about various social issues and contributes to

community and strengthen community participation. The college has registered NSS and RED CROSS. These units take the responsibility of Extension Activities. These units organize programs such as Tree Plantation, YOGA, Swachh Bharat Abhiyan, Cleanliness Drive etc. Our students participated in lots of state level programs Independence Day, Ekta Daud, Yuva Mahotsav etc.

NSS has two flagship programs under their criteria first in 7-days camp in a selected village. Here the students learn mutual co-operation between villagers. They learn to live in limited resources and they learn the RURAL LIFE. In a one-day camp they take plantation, SVEEP, Cleanliness survey programs etc. NSS also conducts programs all year in the college. The institute organizes awareness programs in campus such as environmental awareness, cleanliness, Tree plantation, etc. NSS unit has organized rangoli, essay and quiz programs on topics like MATADHIKAR JAAGRUKTA, SVEEP, BETI-BACHAO ABHIYAN, WOMEN'S SECURITY etc. on different occasions. Our institution promotes faculties to organize and conduct different extension activities and workshop in other institutes and in villages for holistic development of the students.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.asp x
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

780

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and utilization of physical infrastructure as it is linked to the vision and mission. The institute provides greenish campus of approximately 5.23 acres area free from any foulness. The institute proposes plentiful infrastructure to create learning aura for decent progress to maturity of students. We have one building with two floors, Ground floor and first floor, whole campus is Wi Fi enabled. Classrooms are ventilated and well furnished with plentiful physical facilities. Executed mode of teaching are blackboard, green-board and on overhead projectors with foldable screens.

Infrastructure and physical facility for teaching learning:-

S.N.

Type Name Classroom

Total Number

1

Class Room

10

2

Chemistry Lab

1

3

Zoology/ Botany Lab

1

4

Physics Lab

1

5

Library

1

Additional Physical Facility :

S.N.

Particular

Number

Built up Area(Sq. feet)

1

Principal Office/Retirement room

1

676

2

Office

1

302

3

Teacher's Staff Room

1

279

4

Girls Toilet

4

865

5

Smart Room with ICT enabled

3

1772

6

Computer Lab

1

270

7

Girls Common Room

1

270

8

Sports/Store Room

1

270

9

NSS/IQAC Room

1

270

10

Students Section Room

1

506

11

Auditorium

1

4250

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/187_64_4.1.1.%20infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sufficient space of approximately 01 acre area for playground where various outdoor and indoor games activities done throughout the year. Students regularly plays games in the playground. Separate Badminton, Volleyball, Football and Handball court is in the courtyard. Students takes part in inter college sports and games. We organize some other plays for students such as kho-kho, kabaddi, slow cycle, chair race, spoon race, jalebi race and shot put and so on. The college believes in throughout development of students with having 01 sports room.

Details of sports and games played:

1. Football
2. Kho-kho
3. Handball
4. Cricket
5. Basketball
6. Badminton
7. Javelin Throw
8. Disc Throw (Tawa fenk)
9. Shotput (Gola Fenk)
10. High Jump
11. Long Jump

Indoor games facility:

1. Table Tennis
2. Chess
3. Carrom Board
4. Ludo
5. ChineseChecker

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/189_64_4.1.2%20sports%20facility.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/86_86_4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.82350

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated library management system is not available in our library. Our college provide large number of books services in the offline mode. The college has a library that has a committee that helps with the planning and smooth functioning of the library by guiding the librarian incharge and students. The library contains sufficient materials to serve the student and staff community of the college. The library holds materials relevant to all the courses offered by the college and includes text-books, reference books, novels, magazines, news papers etc. There are extensive reading and study areas in the library, with facilities for students and staff.

The chief role of the committee is as follows:

- Identification of needs of the faculty and students.
- Get a requirement list from the faculty to procure books in accordance with changing syllabi and needs of the department.
- Stock verification from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lpbggcbemetara.in/College.aspx?PageName=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.354

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44.33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-developed system for providing IT facilities to the users. Some of the facilities are as under:

(i) The institution has overhead projectors, printers and photocopy machines.

(ii) The computers and printers have software installed in them and the hardware is also maintain from time to time.

(iii) The college website is monitored and updated from time to time by the IQAC cell of the college.

(iv) The computers and printers are connected with LAN.

(v) The whole campus of the college has Wi-Fi facility with a speed of greater than 50 Mbps.

(vi) The college has 3 smart classrooms for better teaching learning process.

(vii) The teachers use Internet for providing notes to the students whenever required and necessary.

(viii) The college take the help of experts for maintenance and repairs of computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/88_88_4.3_1%20additional.pdf

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.82350

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority. The establishment system and maintenance process of the college is done according to the rule of the government. Purchasing committee meeting is organized in which senior professor is the coordinator. In the meeting, the purchase committee recommended inviting open tenders for the purchase of goods. After this the tender is called by the college administration. The received tenders are opened in the meeting of the purchase committee and its comparative chart is made and recommendation is made to allot the tender to the lowest amount firm. After this the tender is allotted by the college administration to the firm with the lowest amount. After receiving the goods, the ordered goods are inspected by the committee and payment is recommended if the goods of the order are found to be favorable. The college is paid to the firm as per the recommendation received administratively from the committee.

- The arrangement of computers is done through the funds released by the government.
- For the arrangement of library committee is formed by the principal.
- Electrification and water supply system of the institution is regularly monitored and maintained.
- The Principal looks after the maintenance and repair of the physical infrastructure of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/188_64_4.4.2%20-Physical%20,%20Academic%20and%20support%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

594

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://lpbggcbemetara.in/photo_gallery.asp <u>x</u>
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

07

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation as well as engagement in various bodies of the college.

1. Representation in Administration: There are many such committees in our college which helps to represent the student in the administrative bodies is allowed.

- Student union committee : There is a student union committee, which is constituted every year by direct election or on the basis of their educational qualification.
- Anti-ragging committee has been constituted in the college, along with the teacher, a senior and junior student have been included in this committee.
- IQAC Committee is working in the college. One or two members are nominated from student section and Alumni teachers is a member of the committee.

2. Representation in co-curricular activities :- There are many such committees in our college in which the students of the college are represented like SWEEP Committee, Cleanliness Committee etc. The aim of SWEEP is to move awareness program among students to include their names in voter-list.

3. Representation in extra-curricular activities :- There is an NSS committee in our college in which the programs to be held are represented by the girl students of the college. Red Cross has been introduced in our college on 12/08/2021.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.asp x
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association came to existence in this college since session 2019-2020 and provided free membership to the students in order to motivate them for active participation in the association. Though alumni association started the functioning but the college has not been able to get the association registered yet. The college intends to get it registered soon and make sure that association contributes to the development of the institution to its best. Healthy relation between the staff and the alumni is the main source to attract them towards the college.

The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the institution. In order to increase the member of association the

college has created a page for the alumni in social networking facilities and alumni are actively networked using the whatsapp facility.

At present scenario there is no monetary contribution by the college alumni is shared with the current students of college. Many alumni present in various occasions to provide their valuable guidance to the students studying in the college as well as share their future prospects. Hopefully the association would play a significant role to uplift the quality of the college.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/events_details.aspx?eid=73
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college matches vision and the mission are as follows:

Vision:

To provide Higher Education to the girls students of Bemetara and its rural neighbourhood by inculcating their qualities and unfolding the potentialities through curricular and extra-curricular activities.

Mission:

1. To empower the girls in all aspects to make them able to compete with new world order.

2. To create a heavy academic environment for the promotion of quality education.
3. To provide the education to girls students in such a way that they may become part of contemporary Society.
4. To carry out need based and value based education for community development.
5. To promote applied aspect in studies for self-Reliance and self-employment.
6. To maintain excellent academic standards and effective teaching learning methods.
7. To provide quality education to all students respective of caste creed religion and socio-economic status applied to the society as a whole.

The governance of the institution is reflective in the following ways:

The governing bodies formed under the rules and ordinance of UGC. The governing body takes decision on the basis of the feedback taken from all the stakeholders. The principal monitors the mechanism regarding administration and academic process.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a strong tradition of participative management. The Head of the institution always involve faculties in decision making. The principal constitutes different committees involving the staff members for the proper execution of the plans. Responsibilities are defined and communicated to the staff by the principal. The principal and the convener of the various committees actively take part in the working of the college.

NSS committee:

The unit of NSS started on 1 September 2018 since the regular activities are done.

- Every year NSS nominates some student group leader and its activity body.
- Every year group are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program and cooking program etc student do their works in group's.
- NSS reports its activities to the principal through the program officer.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/190_47_6.1.2.%20Efftive%20leadership%20in%20institutional%20Practices.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan and the ways of efficiently deployment are as:

A. Teaching and learning:

1. Teaching staffs maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic covered.
2. The teaching-time table is prepared by a committee. The teacher maintains this diary every month.
3. Faculty members are also encouraged to attend faculty developing programs outside the college conducted by other institutions. Due to this reason, there is no limitation of number of programs to be attended, provided the teaching work do not suffer.

B. Community Engagement-

1. Regular Field Work by NSS- The NSS students are placed for regular activity in the college campus. Many times they carry out community development activities in the community.

2. Village Adoption-The NSS of the College adopts one or two villages, where they do their activity of community development.

3. Special camp in village-One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there.

C. Constructive Engagement-

1. Literature and Cultural understanding among students- It is developed by taking various programs.

2. Career and counseling programs are organized time-to-time.

3. Motivational lecture of experts are organized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/191_47_6.2.1.%20Institutional%20Strategic_Perspective%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In our Institution the Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher- Authority. As an example, the college is run by the following rule and guidelines: The Principal applies all the order, rules and guidelines received from Higher-Authority.

1. Order received by the Affiliated university
2. Order received by the Department of Higher education, Chhattisgarh Government
3. Order received by the UGC.
4. The order received by MHRD, GOI.

Functions of Various bodies:

- Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy the principal of the college at Apex who is entrusted with the overall in charge of college like financial transaction, administrative and academic activities etc.

Appointment and Service rules:

- There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee.

Promotion:

- Promotion is according to government rule.

Grievance Redressal Mechanism:

- The college has a mechanism to solve any Grievance raised by any teacher, employee or students.

Students:

- The students have their class representatives and the Student Union is ready to tackle the complaints. Further, student can approach the Principal.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/192_47_6.2.2.%20Function%20of%20institutional%20bodies.pdf
Link to Organogram of the Institution webpage	http://lpbggcbemetara.in/Content/106_92_OR_GANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution, staff-welfare schemes are conducted as per Government rule, especially the leave, and financial rules. Besides, there are other welfare schemes run by the college.

- Rule of GPF/CPF/DPF benefits- for provident fund.
- Rule of GIS benefits - for group insurance.
- Medical leave and maternity leave, for eligible members.
- Uniform is provided by the college to the class-D employee's working in the institution.
- In case of accidental death of a regular employee working in the institution, the college compassionate appointment according to the government rules.
- Rule of E.L.
- Advances for grocery.
- Summer, winter and other gazette holidays.
- Casual leave and optional leave. There is a separate register for this purpose.
- Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
- Free books, GK-books, magazines and novels to increase reading habits in non-teaching staff.

Following are the main existing effective welfare measures for teaching staffs:

- Rule of GPF/CPF/DPF benefits- for provident fund.
- Medical leave and maternity leave, for eligible members.
- Summer, winter and other gazette holidays.

- Attending facility of refresher course, orientation course, seminar, workshop etc.
- Text books, reference books, magazines, and journals etc. to maintain reading habits in teachers.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/193_47_6.3.1.%20Effetive%20welfare%20measures%20for%20teaching%20and%20non_teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is called "PBAS" and the second is called "Annual Secret-Report". The PBAS provides a feedback of the faculty member. The appraisal report is based on the annual performance of the employee on the

basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government. The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities of total 125 marks. Category-II includes "Co curricular, extra- curricular and professional development related activities of total 5 marks. Category-III includes "Research and academic contribution" having no boundary of marks. Category-IV includes "Summary of the API" to be filled by the teaching faculty. Another type of evaluation is called the secret-report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/194_47_6.3.5.%20Performance%20Based%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits. it has a well framed accounting and auditing system evolved over the year of experience that accounts are maintained by the account section. The internal auditing committee monitors the expenses and checks the cash book throughout the year. Account section maintains receipts and payments, cash books, ledger books, check issue register. DFC (Daily Fees Collection), voucher and bills. The same is documented via a specialized team of accountants in the college. The students tuition fees accounts, University fees, accounts special fees, accounts along with the general non-salary (GNS) account, self-finance, Janbhagidari accounts are audited as per the government rules and by chartered accountant. For UGC grants the same procedure is being followed. On in a Last 5 year

that Accounts General (AG) chhattisgarh audits all the government accounts maintained by the college. Government audit has been carried out up to 2015. This financial audit process is very important because any financial discrepancy observed in audit is taken very seriously and affects the pension fixation procedure of the head of the institution. Thus extra efforts are put by the principal on the account persons to keep cash books of every head ready and correct.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/195_47_6.4.1%20Financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17.55285

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institute, the availability of funds is very essential for any type of developmental work. The allocated fund is utilized to purchase equipment, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types:-

- RUSA- If the fund is under RUSA head, then the items specified under it is strictly followed. For example, if the fund is for construction work, then the amount is given to PWD.

- **SALARY COMPONENTS-** The government pays the salary of the faculties. Government of C.G. also given an order every year to appoint the teachers against vacant post at the beginning of the session on the fixed wages. In the self-financial scheme faculty and staff are paid from the fee collected from the students of the course.
- **EQUIPMENTS-** Equipments are purchased according to need. The Department Head give proposal to purchase the item. Bills are audited by the Chartered Accountant, at the end of every financial year.
- **JANBHAGIDARI FUND-** The main aim of construction of LOCAL JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/196_47_6.4.3.%20Mobilisation%20of%20funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assurance its own quality through IQAC. The aim of constitution of IQAC is to monitor the academic development. Through IQAC and its various committee have been working for the quality enhancement of the college. These committees have been looking at various facets of the college viz. academics, extra-curricular, administrative extension services and financial aspects under guidelines of IQAC.

Following initiatives are taken:-

1. Monitoring quality of the institution process.
2. Implementing quality initiatives, including ICT facilities to improve the quality of teaching learning.
3. With full spirit implementing quality measured in line with the vision and mission of the institution.
4. Regularly collect feedback from students for understanding their need and improve the facility for better student centric learning.

5. The IQAC keeps in touch with all committees and monitors their functioning.

Best practices:-

1. Smart class;
2. Timely functioning of college;
3. Monitoring the department;
4. Regular meetings with faculty members;
5. Student feedback analysis.

The Institution applies several quality assurance mechanism under academic monitoring committee, we will discuss here one of them.

Feedback analysis :-

- Feedback is the key aspect of monitoring and improving of teaching learning process. Feedback
- Questionnaires are distributed discipline wise. For every session questionnaires comprises feedback on curriculum (from Students and teachers).

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=IQAC%20Members
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The approach of IQAC has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time.

- Academic review in beginning of the session -There are three main meeting of academics is organized in a session. First at the beginning of the session, second before annual examination and third at last of the session. In this meeting the internal examination committee and college faculty meets.
- IQAC prepare a tabulated result analysis-In the formal meeting of IQAC, the review of examination result is done.

This is also called the academic audit, here are the results analysis prepared and tabulated.

- Filling the post of JBS teacher-Joining of non-teaching staff's.
- Use of ICT in teaching and learning-The IQAC motivates the Departmental faculties to use the ICT. The Departmental faculty gives the message, notices and study material to students. For this purpose, many teachers has created whatsapp's group for students. The educational use of social-media has also been utilized to establish communication with the students and peers.
- Smart-board/Projector/PPT presentation-Some classrooms have projector and is used by the taching faculty. Motivational lecture and guest lectures are also organized with the help of Smart-board/ Projector/PPT presentation.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/197_47_6.5.2.%20Institution%20reviews%20through%20IQAC.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is for girls. Students get equal opportunity in all activities of the college. There is help desk facility available and different committees in the college functioning for the development of the students. There are different types of programs and activities organized in the college that promote gender equity.

Safety and security

The safety and security is most important for students. CCTV cameras and Fire Extinguishers are in our college. Attendance of student is strictly taken regularly and kept in record. Dr. Kunti Sahu, a sociology professor, spoke at a program on domestic violence and sexual harassment. She expressed concern about the rise in domestic abuse cases and pondered why women in households are treated with contempt and torment rather than safety and respect. In her remarks to the students, Dr. Vinita Gautam stated that on the topic of social inequality, which is the greatest impediment to women's empowerment, is caused by the layers of social level and structure date on 16/07/21.

Counselling Counseling committee motivate student for higher education and their personality development. Women's protection committees are activated in the college. At present, there are no cases on the sexual harassment of students in the institution.

Girls Common Room Common rooms is provided with chairs & tables etc. the students used this room for completing their notes and

discussion with each other. Girls may take rest, lunch and refresh there.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lpbggcbemetara.in/Content/179_64_7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: 1. Solid waste management

- The solid waste generated in our college is completely managed. This solid waste material is managed daily by the sanitation workers of the Municipality Bemetara. A clean and pure environment has been established in the college by managing the waste.

2. Liquid waste management

- Liquid waste is managed in our college. Most of the wastes are chemical liquids that are generated during experimental work in the department of chemistry, for example in the

titration method, etc. to prepare solutions. These liquids which are acidic in nature and change the pH value of the soil. It is managed by a drainage in which it is collected through the waste pipeline into the toilet tank, thus lowering the pH of the soil.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://lpbggcbemetara.in/Content/180_64_7.1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge
Construction of tanks and bunds
Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

TOLRENCE AND HARMONEY TOWARDS CULTURAL,REGINAL, LINGUISTIC, COMMUNAL SOCIOECONOMIC AND OTHER DIVERSITIES

- Our College organizes various programs according to academic calendar of college and university such as tree plantation program, Hindi diwas, children's day, constitution day, National Youth Day, National Service Scheme Day etc. Regional sports competitions are organized. Annual sports competition is also organized by the college every year in the college.
- In sports competition like chess, kabaddi, kho-kho, running, table tennis, marathon run, badminton, carrom, chair race and jalebi race etc. are organized by the college. Every year "Quami Ekta" Week Day is organized by the college to increase the communal harmony among the students. On this occasion, competitions like essay, speech and rangoli arealso organized in the college. In this way, the institute efforts in providing an inclusive environment. On various occasions in the college, students and teachers of the college communicate in the official language Hindi and Chhattisgarhi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College make sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College. The College never discriminates among its students and staff. Our institute had arranged number of programs on values, rights, duties and responsibilities of citizens. Teachers giving lectures on the constitutional obligations national unity and social harmony in the college. "Constitution Day" is celebrated in our institution on 26th November.

In our institution fundamentals duties and rights (Right to equality, Right to freedom, Right against exploitation, Right to freedom of religion, Cultural and educational rights, Right to constitutional remedies), national anthem and pledge etc. are clearly displayed.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

D. Any 1 of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes efforts in celebrating the national and international days, events and festivals throughout the year. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness. Some of the festivals such as Yoga Day, Independence Day, Teacher's Day, Hindi Diwas, Gandhi Jayanti, Children's Day, Dussehra, Rashtriya Ekta diwas, Republic Day, Constitution day etc. are celebrated in the college at the time of festival.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

First Best Practice:

TITLE: "Awareness on menstrual hygiene" **GOAL:** To create awareness among adolescent girls on menstrual hygiene. **CONTEXT:**

1. The goal has been set by the college to achieve the following objectives, which are as follows:
2. Educating young people about their periods and feminine hygiene.
3. Creating awareness about women's rights to access to sanitization and good menstrual hygiene.
4. Making the girls aware of the dangers of using unhygienic things during periods.
5. Educating the girls of having hygienic and healthy food during menstrual.
6. To solve the problems of girl students through individual counselling.
7. Helping the young girls to manage their periods better, safely, hygienically and without embarrassment.

Second Best Practice TITLE: "Motivating the students to clean the college premises and classroom" **GOAL:** Maintaining a clean and tidy classroom (Campus).

CONTEXT:

1. Keep students and Administration healthy and install positive habits.
2. Motivating the students to clean the college premises and classroom.
3. To better understand the importance of keeping the campus clean.
4. To make a better environment for learning so the students maintain higher grades and better graduation rates in clean educational environments.
5. To reduce student absences and teacher sick days.
6. To maintain infrastructure, quality of teaching and teachers and extra-curricular activities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Institutional Distinctiveness is shown in following points:-

1. Highly trained teachers are appointed by the college as guest faculty and the teachers working in the college are motivated for the progress of the academy.
2. Extra classes are arranged by the college for the weak students.
3. Keeping in mind the rules set by the government, the facility of post matric, BPL, minority scholarship is provided to ST, SC, OBC students studying in the college.
4. To keep the students studying in the college physically and mentally healthy, the college provides necessary information about yoga classes for self-defense from time to time.
5. The work of NSS is also done in the college and by motivating the girl students studying in the college to participate in the activities of NSS, the girl students are motivated for the social development.
6. Book bank facility is provided by the college to ST, SC, OBC students following the rules made by the government, every student is allowed to keep books till the completion of the examination.
7. ST, SC, OBC, Minority Cell has been formed by the college, from time to time awareness programs are organized for the students.
8. The facility of mentor-mentee is provided by the college to establish better communication between the students, for this the mentor-mentee meeting is organized from time to time.
9. The work of social development is done every year by organizing seven days camp by the NSS unit run by the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well-planned and documented Process and following are the steps:-

1. The curriculum of our institute is designed by Hemchand Yadav University, Durg.
2. Academic calendar of college schedules according to university and HED.
3. Time-table is prepared by the Time table committee priors to the commencement of academicsession and accordingly theory and practical classes are conducted keeping in mind of universityannual exam. The Time table displayed on notice board and on college website as well.
4. Each faculty making the lesson plan and maintaining the teaching diary each day of coveredsyllabus in the class and the diary is evaluated by the Principal.
5. Apart from classroom teaching, it is mandatory to work on environmental projects in any one year at the undergraduate level for three years.
6. The college library provides students essential study material for their annual examinations andcompetitive examinations as well.
7. Internal examination like unit tests, model tests are conducted in tune with academic calendar to check comprehension of students as outlined in the objective of the curriculum.
8. Feedback on curriculum is obtained from students and stake holders.
9. IQAC of college has taken effective steps for curriculum delivery. ICT enabled classrooms with projectors and

foldable screens.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the examination schedule of the affiliated Hemchand Yadav University the college adjusts its academic calendar and syllabus for internal exams. The academic Calendar is prepared well in advance of next academic session. The academic calendar displays on notice board for reference of the student and staff. it is also uploaded on College Website and also in library for information of the student and stakeholders.

The Course completion targets, teacher's daily diary are checked by the principal time to time. The teacher himself prepares the teaching plan and conducts unit tests after completion of the unit. The College follows affiliated university and its own academic calendar, co-conducting internal examination in a systematic manner.

Continuous Internal Evaluation of the Student is made by conducting unit tests, quaterly tests, half yearly test and model exam.

The following are the important aspects of the academic Calendar:

1. Date of admission;
2. Commencement of teaching;
3. Dates of Unit test;
4. Dates of Model exam;
5. Dates of Practical exam;

6. Dates of extracurricular activities, for Example: Student's union/Sports/NSS/Cultural Programs etc.

7. List of holidays and working days;

8. Duties of teachers, etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lpbggcbemetara.in/College.aspx?PageName=College%20Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has integrated cross-cutting issues in various

courses, such equitable subjects. Details are given below-

Gender sensitization

- In BA course Political Science - topics of Human power & Politics and feminism theory & politics are included in the course which sensitize them.

Human Values

- In BA course sociology - topics of social interest and social concerns are included in the course .
- In B Com course offers fundamentals of entrepreneurship.
- In English foundation course offers contemporary India women's and Empowerment.

Environmental consciousness

- At undergraduate levels (B.A., B.Sc., B.Com.)- Environmental Studies is a compulsory paper, in the first year. The paper deals with environmental issues, like a threat to the environment, global warming, climate change, biodiversity, and sustainable development etc.
- In B. A. program Economics - Environmental economics,
- In B.Sc. (Bio) program Botany:- Ecology

Professional Ethics.

- In B.Com. Program offers Auditing and corporate governance and Human Resource Management.
- The college also imparts professional ethics and human values through creating legal Awareness etc.
- In B.Sc. (Bio) program Zoology:- Principles of Ecology.

Enrichment Through various co-curricular activities :-

- Our college organize programs like debate and discussions, Rangoli competitions, poster competitions, quiz competitions and etc. to enrich the students with ethics, gender equality, human rights and sensitivity to environmental concern.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://lpbggcbemetara.in/Content/178_47_1_4.1.%20&%201.4.2.%20Feedback%20of%20students%20and%20Teachers.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
900	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

697

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution holds that every student can learn because every student possesses a variety of skills that are constantly developing across all learning domains. After the admission college adopts a process to identify the slow and advance learners among students as per their response in the unit test and also on the basis of previous year percentage.

ADVANCED LEARNERS:

The advanced learners are encouraged to be creative, make references, help slow learners in preparing notes and assist them in their studies. They are motivated to participate in the competitions held at College, University, State and National levels. The advance learners are encouraged by referring them different text books, journals and motivating them to participate in competitive exams, presentations and Quiz. Special books are provided to advanced learner to prepare for competitive exams. Students are given the guidance to excel in the competitive/entrance exam like PSC, VYAPAM, and other state and central level exam.

SLOW LEARNERS:

The institution gives special attention to slow learners, the topics are explained in simple language and they are made to practice again and again. The library provides more than 2 books and some students got 5 books at a time from the library.

File Description	Documents
Link for additional Information	http://lpbggcbemetara.in/index.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
763	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways such as:-

Project methods: Students in a project method environment should be allowed to explore and experience their environment through their senses and, in a sense, direct their own learning by their individual interests.

Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Quizzing and Debates: Time to time debate, quiz, seminars are held on the relevant topics which is very helpful for all round development of students.

Leadership skills: To inculcate leadership skill or quality in students every year students of UG classes are nominated as president, Vice-president, Secretaries and Joint-Secretaries of various councils of the college. It promotes critical thinking and creativity.

Group Learning Method: Group Learning method is now being adopted through whats-app grou. Students share the information to each other.

Black-board presentation: In this method, each student is given a certain question and student has to solve this problem in the blackboard. This method's are applied in Physics, Mathematics and Chemistry.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms and Smart Class rooms with projectors and foldable screens, etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/181_47_2.3.1.%20Teaching-%20Learning%20Process.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technologies (ICT) can impact student learning, when teachers are digitally literate and understand how to integrate it into curriculum. Our institution use a diverse set of ICT tools to communicate, create, disseminate, store and manage information. ICT helps teachers to interacts with students and improves teaching-learning process. The Teaching staffs are advised and insisted upon to learn the use of ICT tools like Internet, Smart phones, PC Tablets, PC Laptops, PC Desktop, Projectors, Emailing attachments, WhatsApp etc for sharing lecture notes, study material, web links of e-articles, e-books, etc with the students.

ICT based facilities provided by the institution to students for teaching-learning purposes are as follows:-

1. Students are provided with openly and easily accessible free Wi-Fi with 4G speed within college building.
2. Smart classrooms are equipped with projectors with fixed and foldable screens.
3. Teaching staffs are used to with the using of ICT enable tools in the institutional campus.
4. Whats-app groups and other social media platform are used for sharing important notes, question papers, lecture videos etc. and also helpful in keeping in touch with

students and as well as with teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lpbggcbemetara.in/Content/82_82_2_3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. Head of the institution, IQAC and Examination committee work for a transparent evaluation system. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. The academic calendar is distributed to the teacher at the first meeting at the beginning of the academic year For transparent internal assessment the college takes unit tests, quaterly exam and half yearly exam of the students. The method of internal assessment is communicated to students by faculty member's to students. After internal examination performance are evaluated in the meeting. The students who are having poor performance are given extra class conduct by the subject teacher and separately class test are conducted frequently to understand their progress in the topics. The Advanced and slow

learners are ranked by this mechanism of transparent internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/185_47_2.5.1.%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the academic year like unit tests, quarterly exam, half yearly exam etc. The answer sheets of the internal examination are delivered to the students and discussed with them and if there is any complaint regarding the evaluation, the same is re-examined. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. so as to assure them that no favoritism has come into development, they also check their total score and fair evaluation of their answers.

File Description	Documents
Any additional information	View File
Link for additional information	http://lpbggcbemetara.in/Content/186_47_2.5.2..pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students and teachers are thoroughly updated about the program and course outcomes through college website. Each and every program offered by the College is displayed on the website. After completion of the admission process, the syllabus and curriculum are provided to the students:

1. Program outcomes of Bachelor of Science

- PO1. Understand the methods of science.
- PO2. Apply appropriate methods to solve the problem.
- PO3. Articulate the relationship between different branches of science.

2. Program outcomes of Bachelor of Commerce

- PO1. To apply basic mathematical and statistical skills: mathematical operations and statistical skills necessary.
- PO2. Sound knowledge of commercial, economical and taxation laws: Impact on changes of taxation, economical and commercial law to various areas of economy and practices.
- PO3. Consumer Movement: Make people aware about consumer movement, rights & duties, laws relating to consumers.
- PO4. Analysis of Organizational problems: Understand the balance between real and sustainable economical development.

3. Program outcomes of Bachelor of Arts

- PO1. Knowledge and understanding of arts field.
- PO2. Reading and writing skills: Students will develop an awareness and confidence in their own voice as a writer.
- PO3. Critical Approaches: Students will develop an ability to read works of literary and cultural criticism.
- PO4 . Environment Awareness

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_P0,PSO%20&%20CO_20230113_0001.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has designed the teaching, learning and assessment strategies in such a way so as to give enough weightage to each of the specific learning outcomes. Provision of a favorable learning environment, proper implication of curriculum and effective evaluation system ensures the attainment of the

specified learning outcomes. At the beginning of every year, the subject teacher convey course objective at the introductory part of respective subject. The copy of the syllabi are circulated in each and every class at the commence of the session. The student can download the syllabus from the website of Hemchand Yadav university through following link:
<http://www.durguniversity.in>

The college collects data on students learning outcomes in different ways mentioned below:

1. Unit tests;
2. Quizzes;
3. Model exam;
4. Student feedback in prescribed format;
5. University examination result;
6. Involvement in curricular and extra-curricular activities;
7. Field/Project work for environmental studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://lpbggcbemetara.in/Content/182_47_PO,PSO%20&%20CO_20230113_0001.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://lpbggcbemetara.in/Content/184_116_2.6.3.1..pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://lpbggcbemetara.in/Content/199_118_Students%20satisfaction%20survey%20FEEDBACK%20FORM%20FOR%20UG.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution LAXMAN PRASAD BAIDH GOVT. GIRLS COLLEGE, BEMETARA organizes and participates in various extension activities to sensitize students about various social issues and contributes to community and strengthen community participation. The college has registered NSS and RED CROSS. These units take the responsibility of Extension Activities. These units organizes programs such as Tree Plantation, YOGA, Swachh Bharat Abhiyan, Cleanliness Drive etc. Our students participated in lots of state level programs Independence Day, Ekta Daud, Yuva Mahotsav etc.

NSS has two flagship programs under their criteria first in 7-days camp in a selected village. Here the students learn mutual co-operation between villagers. They learn to live in limited resources and they learn the RURAL LIFE. In a one-day camp they take plantation, SVEEP, Cleanliness survey programs etc. NSS also conducts programs all year in the college. The institute organizes awareness programs in campus such as environmental awareness, cleanliness, Tree plantation, etc. NSS unit has organized rangoli, essay and quiz programs on topics like MATADHIKAR JAAGRUKTA, SVEEP, BETI-BACHAO ABHIYAN, WOMEN'S SECURITY etc. on different occasion. Our institution promotes faculties to organize and conducts different extension activities and workshop in other institutes and in villages for holistic development of the students.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

780

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and utilization of physical infrastructure as it is linked to the vision and mission. The institute provides greenish campus of approximately 5.23 acres area free from any foulness. The institute proposes plentiful infrastructure to create learning aura for decent progress to maturity of students. We have one

building with two floors, Ground floor and first floor, whole campus is Wi Fi enabled. Classrooms are ventilated and well furnished with plentiful physical facilities. Executed mode of teaching are blackboard, green-board and on overhead projectors with foldable screens.

Infrastructure and physical facility for teaching learning:-

S.N.

Type Name Classroom

Total Number

1

Class Room

10

2

Chemistry Lab

1

3

Zoology/ Botany Lab

1

4

Physics Lab

1

5

Library

1

Additional Physical Facility :

S.N.	Particular	Number	Built up Area(Sq. feet)
1	Principal Office/Retirement room	1	676
2	Office	1	302
3	Teacher's Staff Room	1	279
4	Girls Toilet	4	865
5	Smart Room with ICT enabled	3	

1772

6

Computer Lab

1

270

7

Girls Common Room

1

270

8

Sports/Store Room

1

270

9

NSS/IQAC Room

1

270

10

Students Section Room

1

506

11

Auditorium

1

4250

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/187_64_4_1.1.%20infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has sufficient space of approximately 01 acre area for playground where various outdoor and indoor games activities done throughout the year. Students regularly plays games in the playground. Separate Badminton, Volleyball, Football and Handball court is in the courtyard. Students takes part in inter college sports and games. We organize some other plays for students such as kho-kho, kabaddi, slow cycle, chair race, spoon race, jalebi race and shot put and so on. The college believes in throughout development of students with having 01 sports room.

Details of sports and games played:

1. Football
2. Kho-kho
3. Handball
4. Cricket
5. Basketball
6. Badminton
7. Javelin Throw
8. Disc Throw (Tawa fenk)
9. Shotput (Gola Fenk)
10. High Jump
11. Long Jump

Indoor games facility:

1. Table Tennis

2. Chess
3. Carrom Board
4. Ludo
5. ChineseChecker

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/189_64_4_1.2%20sports%20facility.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/86_86_4_1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.82350

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated library management system is not available in our library. Our college provide large number of books services in the offline mode. The college has a library that has a committee that helps with the planning and smooth functioning of the library by guiding the librarian incharge and students. The library contains sufficient materials to serve the student and staff community of the college. The library holds materials relevant to all the courses offered by the college and includes text-books, reference books, novels, magazines, news papers etc. There are extensive reading and study areas in the library, with facilities for students and staff.

The chief role of the committee is as follows:

- Identification of needs of the faculty and students.
- Get a requirement list from the faculty to procure books in accordance with changing syllabi and needs of the department.
- Stock verification from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://lpbggcbemetara.in/College.aspx?PageName=Library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

C. Any 2 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.354

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

44.33

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has a well-developed system for providing IT facilities to the users.Some of the facilities are as under:

- (i) The institution has overhead projectors, printers and photocopy machines.
- (ii) The computers and printers have software installed in them and the hardware is also maintain from time to time.
- (iii) The college website is monitored and updated from time to time by the IQAC cell of the college.
- (iv) The computers and printers are connected with LAN.
- (v) The whole campus of the college has Wi-Fi facility with a speed of greater than 50 Mbps.
- (vi) The college has 3 smart classrooms for better teaching learning process.
- (vii) The teachers use Internet for providing notes to the students whenever required and necessary.
- (viii) The college take the help of experts for maintenance and repairs of computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/88_88_4.3.1%20additional.pdf

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.82350

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority. The establishment system and maintenance process of the college is done according to the rule of the government. Purchasing committee meeting is organized in which senior professor is the coordinator. In the meeting, the purchase committee recommended inviting open tenders for the purchase of goods. After this the tender is called by the college administration. The received tenders are opened in the meeting of the purchase committee and its comparative chart is made and recommendation is made to allot the tender to the lowest amount firm. After this the tender is allotted by the college administration to the firm with the lowest amount. After receiving the goods, the ordered goods are inspected by the committee and payment is recommended if the goods of the order

are found to be favorable. The college is paid to the firm as per the recommendation received administratively from the committee.

- The arrangement of computers is done through the funds released by the government.
- For the arrangement of library committee is formed by the principal.
- Electrification and water supply system of the institution is regularly monitored and maintained.
- The Principal looks after the maintenance and repair of the physical infrastructure of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/188_64_4.4.2%20-Physical%20,%20Academic%20and%20support%20facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

594

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://lpbggcbemetara.in/photo_gallery.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
102	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
102	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

07

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates the representation as well as engagement in various bodies of the college.

1. Representation in Administration: There are many such committees in our college which helps to represent the student in the administrative bodies is allowed.

- Student union committee : There is a student union committee, which is constituted every year by direct election or on the basis of their educational qualification.
- Anti-ragging committee has been constituted in the college, along with the teacher, a senior and junior student have been included in this committee.
- IQAC Committee is working in the college. One or two members are nominated from student section and Alumni teachers is a member of the committee.

2. Representation in co-curricular activities :- There are many such committees in our college in which the students of the college are represented like SWEEP Committee, Cleanliness Committee etc. The aim of SWEEP is to move awareness program among students to include their names in voter-list.

3. Representation in extra-curricular activities :- There is an NSS committee in our college in which the programs to be held are represented by the girl students of the college. Red Cross has been introduced in our college on 12/08/2021.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/photo_gallery.aspx
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

65

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association came to existence in this college since session 2019-2020 and provided free membership to the students in order to motivate them for active participation in the association. Though alumni association started the functioning but the college has not been able to get the association registered yet. The college intends to get it registered soon and make sure that association contributes to the development of the institution to its best. Healthy relation between the staff and the alumni is the main source to attract them towards the college.

The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the

institution. In order to increase the member of association the college has created a page for the alumni in social networking facilities and alumni are actively networked using the whatsapp facility.

At present scenario there is no monetary contribution by the college alumni is shared with the current students of college. Many alumni present in various occasions to provide their valuable guidance to the students studying in the college as well as share their future prospects. Hopefully the association would play a significant role to uplift the quality of the college.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/events_details.aspx?eid=73
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college matches vision and the mission are as follows:

Vision:

To provide Higher Education to the girls students of Bemetara and its rural neighbourhood by inculcating their qualities and unfolding the potentialities through curricular and extra-curricular activities.

Mission:

1. To empower the girls in all aspects to make them able to compete with new world order.
2. To create a heavy academic environment for the promotion of quality education.
3. To provide the education to girls students in such a way that they may become part of contemporary Society.
4. To carry out need based and value based education for community development.
5. To promote applied aspect in studies for self-Reliance and self-employment.
6. To maintain excellent academic standards and effective teaching learning methods.
7. To provide quality education to all students respective of caste creed religion and socio-economic status applied to the society as a whole.

The governance of the institution is reflective in the following ways:

The governing bodies formed under the rules and ordinance of UGC. The governing body takes decision on the basis of the feedback taken from all the stakeholders. The principal monitors the mechanism regarding administration and academic process.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a strong tradition of participative management. The Head of the institution always involve faculties in decision making. The principal constitutes different committees involving the staff members for the proper execution of the

plans. Responsibilities are defined and communicated to the staff by the principal. The principal and the convener of the various committees actively take part in the working of the college.

NSS committee:

The unit of NSS started on 1 September 2018 since the regular activities are done.

- Every year NSS nominates some student group leader and its activity body.
- Every year group are constituted in the annual camp to handle many activities as well as cultural program, cleanliness program and cooking program etc student do their works in group's.
- NSS reports its activities to the principal through the program officer.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/190_47_6.1.2.%20Efftive%20leadership%20in%20insti%20tutional%20Practices.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan and the ways of efficiently deployment are as:

A. Teaching and learning:

1. Teaching staffs maintain a Lesson Execution Diary which consists of the date, period of class taken and the topic covered.

2. The teaching-time table is prepared by a committee. The teacher maintains this diary every month.

3. Faculty members are also encouraged to attend faculty

developing programs outside the college conducted by other institutions. Due to this reason, there is no limitation of number of programs to be attended, provided the teaching work do not suffer.

B. Community Engagement-

1. Regular Field Work by NSS- The NSS students are placed for regular activity in the college campus. Many times they carry out community development activities in the community.

2. Village Adoption-The NSS of the College adopts one or two villages, where they do their activity of community development.

3. Special camp in village-One special camp of NSS is organized every year, in which the students of NSS go to get introduction with village and do their constructive social work there.

C. Constructive Engagement-

1. Literature and Cultural understanding among students- It is developed by taking various programs.

2. Carrier and counseling programs are organized time-to-time.

3. Motivational lecture of experts are organized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://lpbggcbemetara.in/Content/191_47_6.2.1.%20Institutional%20Strategic_Perspective%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In our Institution the Guidelines of Government is applied effectively and efficiently. This can be seen from many examples. The Principal applies all the order, rules and guidelines received from Higher- Authority. As an example, the

college is run by the following rule and guidelines: The Principal applies all the order, rules and guidelines received from Higher-Authority.

1. Order received by the Affiliated university
2. Order received by the Department of Higher education, Chhattisgarh Government
3. Order received by the UGC.
4. The order received by MHRD, GOI.

Functions of Various bodies:

- Being a government institution its organizational structure, management and governance comes under rules and regulation laid down by state government. In hierarchy the principal of the college at Apex who is entrusted with the overall in charge of college like financial transaction, administrative and academic activities etc.

Appointment and Service rules:

- There are two types of appointment in the college. First is the government recruitment and the other is by the Local Janbhagidari (JBS) Committee.

Promotion:

- Promotion is according to government rule.

Grievance Redressal Mechanism:

- The college has a mechanism to solve any Grievance raised by any teacher, employee or students.

Students:

- The students have their class representatives and the Student Union is ready to tackle the complaints. Further, student can approach the Principal.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/192_47_6.2.2.%20Function%20of%20institutional%20bodies.pdf
Link to Organogram of the Institution webpage	http://lpbggcbemetara.in/Content/106_92_0RGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

In our institution, staff-welfare schemes are conducted as per Government rule, especially the leave, and financial rules. Besides, there are other welfare schemes run by the college.

- Rule of GPF/CPF/DPF benefits- for provident fund.
- Rule of GIS benefits - for group insurance.
- Medical leave and maternity leave, for eligible members.
- Uniform is provided by the college to the class-D employee's working in the institution.
- In case of accidental death of a regular employee working in the institution, the college compassionate appointment according to the government rules.
- Rule of E.L.

- Advances for grocery.
- Summer, winter and other gazette holidays.
- Casual leave and optional leave. There is a separate register for this purpose.
- Free internet and wi-fi facility to all non-teaching employees in the office; but not for their personal use in office time.
- Free books, GK-books, magazines and novels to increase reading habits in non-teaching staff.

Following are the main existing effective welfare measures for teaching staffs:

- Rule of GPF/CPF/DPF benefits- for provident fund.
- Medical leave and maternity leave, for eligible members.
- Summer, winter and other gazette holidays.
- Attending facility of refresher course, orientation course, seminar, workshop etc.
- Text books, reference books, magazines, and journals etc. to maintain reading habits in teachers.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/193_47_6.3.1.%20Effttative%20welfare%20measures%20for%20teaching%20and%20non_teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is called "PBAS" and the second is called "Annual Secret-Report". The PBAS provides a feedback of the faculty member. The appraisal report is based on the annual performance of the employee on the basis of their academic, research and other extra-curricular activities. This format [PBAS] is filled by the employee in a given prescribed proforma, which includes all the above set related to points and sub-points. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information and Part-D: Comment on the self-assessment by the Higher-Education Department of Chhattisgarh Government. The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities of total 125 marks. Category-II includes "Co curricular, extra- curricular and professional development related activities of total 5 marks. Category-III includes "Research and academic contribution" having no boundary of marks. Category-IV includes "Summary of the API" to be filled by the teaching faculty. Another type of evaluation is called the secret-report of the employee. It is filled by all the teaching and non-teaching employees. It generally has two parts. The first part is filled by the employee. The last part is the evaluation by the Principal.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/194_47_6.3.5.%20Performance%20Based%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits. it has a well framed accounting and auditing system evolved over the year of experience that accounts are maintained by the account section. The internal auditing committee monitors the expenses and checks the cash book throughout the year. Account section maintains receipts and payments, cash books, ledger books, check issue register. DFC (Daily Fees Collection), voucher and bills. The same is documented via a specialized team of accountants in the college. The students tuition fees accounts, University fees, accounts special fees, accounts along with the general non-salary (GNS) account, self-finance, Janbhagidari accounts are audited as per the government rules and by chartered accountant. For UGC grants the same procedure is being followed. On in a Last 5 year that Accounts General (AG) chhattisgarh audits all the government accounts maintained by the college. Government audit has been carried out up to 2015. This financial audit process is very important because any financial discrepancy observed in audit is taken very seriously and affects the pension fixation procedure of the head of the institution. Thus extra efforts are put by the principal on the account persons to keep cash books of every head ready and correct.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/195_47_6.4.1%20Financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17.55285

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In every institute, the availability of funds is very essential for any type of developmental work. The allocated fund is utilized to purchase equipment, chemicals, furniture, books for library, maintenance and construction work, if any. There are following types:-

- RUSA- If the fund is under RUSA head, then the items specified under it is strictly followed. For example, if the fund is for construction work, then the amount is given to PWD.
- SALARY COMPONENTS- The government pays the salary of the faculties. Government of C.G. also given an order every year to appoint the teachers against vacant post at the beginning of the session on the fixed wages. In the self-financial scheme faculty and staff are paid from the fee collected from the students of the course.
- EQUIPMENTS- Equipments are purchased according to need. The Department Head give proposal to purchase the item. Bills are audited by the Chartered Accountant, at the end of every financial year.
- JANBHAGIDARI FUND- The main aim of construction of LOCAL JANBHAGIDARI COMMITTEE is to earn resources for college, but not for the academic monitoring or managerial issue. This committee is constructed for a time-period of 2-year by the district collector.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/196_47_6_4.3.%20Mobilisation%20of%20funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college assurance its own quality through IQAC. The aim of constitution of IQAC is to monitor the academic development. Through IQAC and its various committee have been working for the quality enhancement of the college. These committees have been looking at various facets of the college viz. academics, extra-curricular, administrative extension services and financial aspects under guidelines of IQAC.

Following initiatives are taken:-

1. Monitoring quality of the institution process.
2. Implementing quality initiatives, including ICT facilities to improve the quality of teaching learning.
3. With full Spirit implementing quality measured in line with the vision and mission of the institution.
4. Regularly collect feedback from students for understanding their need and improve the facility for better student centric learning.
5. The IQAC keeps in touch with all committees and monitors their functioning.

Best practices:-

1. Smart class;
2. Timely functioning of college;
3. Monitoring the department;
4. Regular meetings with faculty members;
5. Student feedback analysis.

The Institution applies several quality assurance mechanism under academic monitoring committee, we will discuss here one of them.

Feedback analysis :-

- Feedback is the key aspect of monitoring and improving of teaching learning process. Feedback
- Questionnaires are distributed discipline wise. For every session questionnaires comprises feedback on curriculum (from Students and teachers).

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/College.aspx?PageName=IQAC%20Members
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The approach of IQAC has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time.

- Academic review in beginning of the session -There are three main meeting of academics is organized in a session. First at the beginning of the session, second before annual examination and third at last of the session. In this meeting the internal examination committee and college faculty meets.
- IQAC prepare a tabulated result analysis-In the formal meeting of IQAC, the review of examination result is done. This is also called the academic audit, here are the results analysis prepared and tabulated.
- Filling the post of JBS teacher-Joining of non-teaching staff's.
- Use of ICT in teaching and learning-The IQAC motivates the Departmental faculties to use the ICT. The Departmental faculty gives the message, notices and study material to students. For this purpose, many teachers has created whatsapp's group for students. The educational use of social-media has also been utilized to establish communication with the students and peers.
- Smart-board/Projector/PPT presentation-Some classrooms have projector and is used by the taching faculty. Motivational lecture and guest lectures are also

organized with the help of Smart-board/ Projector/PPT presentation.

File Description	Documents
Paste link for additional information	http://lpbggcbemetara.in/Content/197_47_6.5.2.%20Institution%20reviews%20through%20IQAC.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is for girls. Students get equal opportunity in all activities of the college. There is help desk facility available and different committees in the college functioning for the development of the students. there are different types of

programs and activities organized in the college that promotes the gender equity.

Safety and security

The safety and security is most important for students. CCTV cameras and Fire Extinguishers are in our college. Attendance of student is strictly taken regularly and kept in record. Dr. Kunti Sahu, a sociology professor, spoke at a program on domestic violence and sexual harassment. She expressed concern about the rise in domestic abuse cases and pondered why women in households are treated with contempt and torment rather than safety and respect. In her remarks to the students, Dr. Vinita Gautam stated that on the topic of social inequality, which is the greatest impediment to women's empowerment, is caused by the layers of social level and structure date on 16/07/21.

Counselling Counseling committee motivate student for higher education and their personality development. Women's protection committees are activated in the college. At present, there are no cases on the sexual harassment of students in the institution.

Girls Common Room Common rooms is provided with chairs & tables etc. the students used this room for completing their notes and discussion with each other. Girls may take rest, lunch and refresh there.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lpbggcbemetara.in/Content/179_64_7_1.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college: 1. Solid waste management

- The solid waste generated in our college is completely managed. This solid waste material is managed daily by the sanitation workers of the Municipality Bemetara. A clean and pure environment has been established in the college by managing the waste.

2. Liquid waste management

- Liquid waste is managed in our college. Most of the wastes are chemical liquids that are generated during experimental work in the department of chemistry, for example in the titration method, etc. to prepare solutions. These liquids which are acidic in nature and change the pH value of the soil. It is managed by a drainage in which it is collected through the waste pipeline into the toilet tank, thus lowering the pH of the soil.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://lpbggcbemetara.in/Content/180_64_7_1.3.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water

A. Any 4 or all of the above

harvesting Bore well /Open well recharge
Construction of tanks and bunds Waste
water recycling Maintenance of water
bodies and distribution system in the
campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

TOLRENCE AND HARMONEY TOWARDS CULTURAL,REGINAL, LINGUISTIC, COMMUNAL SOCIOECONOMIC AND OTHER DIVERSITIES

- Our College organizes various programs according to academic calendar of college and university such as tree plantation program, Hindi diwas, children's day, constitution day, National Youth Day, National Service Scheme Day etc. Regional sports competitions are organized. Annual sports competition is also organized by the college every year in the college.
- In sports competition like chess, kabaddi, kho-kho, running, table tennis, marathon run, badminton, carrom, chair race and jalebi race etc. are organized by the college. Every year "Quami Ekta" Week Day is organized by the college to increase the communal harmony among the students. On this occasion, competitions like essay, speech and rangoli are also organized in the college. In this way, the institute efforts in providing an inclusive environment. On various occasions in the college, students and teachers of the college communicate in the official language Hindi and Chhattisgarhi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College make sure that sovereignty, socialism and secularism mentioned in the Constitution of India are firmly adhered to so that the students and staff are not deprived of social justice, equality and fraternity in the College. The College never discriminates among its students and staff. Our institute had arranged number of programs on values, rights, duties and responsibilities of citizens. Teachers giving lectures on the constitutional obligations national unity and social harmony in the college. "Constitution Day" is celebrated in our institution on 26th November.

In our institution fundamentals duties and rights (Right to equality, Right to freedom, Right against exploitation, Right to freedom of religion, Cultural and educational rights, Right to constitutional remedies), national anthem and pledge etc. are clearly displayed.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes efforts in celebrating the national and international days, events and festivals throughout the year. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness. Some of the festivals such as Yoga Day, Independence Day, Teacher's Day, Hindi Diwas, Gandhi Jayanti, Children's Day, Dussehra,

Rashtriya Ekta diwas, Republic Day, Constitution day etc. are celebrated in the college at the time of festival.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

First Best Practice:

TITLE: "Awareness on menstrual hygiene" **GOAL:** To create awareness among adolescent girls on menstrual hygiene. **CONTEXT:**

1. The goal has been set by the college to achieve the following objectives, which are as follows:
2. Educating young people about their periods and feminine hygiene.
3. Creating awareness about women's rights to access to sanitization and good menstrual hygiene.
4. Making the girls aware of the dangers of using unhygienic things during periods.
5. Educating the girls of having hygienic and healthy food during menstrual.
6. To solve the problems of girl students through individual counselling.
7. Helping the young girls to manage their periods better, safely, hygienically and without embarrassment.

Second Best Practice **TITLE:** "Motivating the students to clean the college premises and classroom" **GOAL:** Maintaining a clean and tidy classroom (Campus).

CONTEXT:

1. Keep students and Administration healthy and install positive habits.

2. Motivating the students to clean the college premises and classroom.
3. To better understand the importance of keeping the campus clean.
4. To make a better environment for learning so the students maintain higher grades and better graduation rates in clean educational environments.
5. To reduce student absences and teacher sick days.
6. To maintain infrastructure, quality of teaching and teachers and extra-curricular activities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness is shown in following points:-

1. Highly trained teachers are appointed by the college as guest faculty and the teachers working in the college are motivated for the progress of the academy.
2. Extra classes are arranged by the college for the weak students.
3. Keeping in mind the rules set by the government, the facility of post matric, BPL, minority scholarship is provided to ST, SC, OBC students studying in the college.
4. To keep the students studying in the college physically and mentally healthy, the college provides necessary information about yoga classes for self-defense from time to time.
5. The work of NSS is also done in the college and by motivating the girl students studying in the college to participate in the activities of NSS, the girl students are motivated for the social development.
6. Book bank facility is provided by the college to ST, SC, OBC students following the rules made by the government, every student is allowed to keep books till the completion of the examination.
7. ST, SC, OBC, Minority Cell has been formed by the college, from time to time awareness programs are organized for the students.

8. The facility of mentor-mentee is provided by the college to establish better communication between the students, for this the mentor-mentee meeting is organized from time to time.
9. The work of social development is done every year by organizing seven days camp by the NSS unit run by the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Workshop and lecture series will be organized by various departments.

Sports activities will be promoted to develop skilled players in sports.

- The college will organize workshops on various employable disciplines. This will motivate the students to skills development and adopt employment-oriented behavior.
- To motivate the students the application of ICT through various mediums like etc. material, e-classes, etc. The library will be developed as an ICT information center to promote the reading habits of students.
- Communication will be made for 2F recognition and Alumni Association registration of the college.